APPLEBY FLOOD RELIEF FUND

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Grant Application Guide: Individuals and Families

Please read these guidance notes carefully and refer to them when completing the application form.

How much money is available and what can be funded?

The grant is aimed at individual and families that have been unable to secure fund from elsewhere. The minimum grant is £20 and the maximum £500. Each application will be considered on its own merits but the presumption is that grants will typically be £250. Awards towards the maximum level will be the exception.

Criteria for funding

Grants are only available for the provision of goods. These items will be locally sourced wherever possible by the trustees and provided to the individuals or families affected by flooding.

Applications will be assessed on their ability to:

- contribute to the needs and priorities of the individual / family
- demonstrate value for money

We will not make more than one award during the same financial year; to the same individual / family.

We may not be able to provide grants for all potentially eligible applications. Therefore, we reserve the right to prioritise applications to achieve best value for money.

We also reserve the right to decline applications which do not meet the stated criteria.

How your application will be dealt with

On receipt of your application we will make an initial assessment to check that it falls within the criteria.

We will aim to acknowledge receipt of your application within five working days of receiving it. This will be by email where you have provided an email address but otherwise will be by letter.

Eligible applications will be forwarded to the Appleby Flood Relief Fund trustees for consideration.

Applicants will be informed (usually by email) whether the trustees have approved or not their request to receive a grant, within five working days of the meeting taking place.

Goods will normally be provided within 10 working days of approval.

Contact:
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