

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON WEDNESDAY 20TH SEPTEMBER 2017 at 7.00pm

Present:

Mayor:	Cllr Connell	
Deputy Mayor:	Cllr Mrs Dixon-Dougherty	
Councillors:	Cllr Mrs Anderton	Cllr F Potts
	Cllr Chalmers	Cllr H Potts
	Cllr Hayes	Cllr Rooke
	Cllr Curley	Cllr Pape
	Cllr Dougherty	

Also in attendance: Mace Bearer David Johnson, Mayor's Chaplain Revd. Roger Collinson, EDC Cllr Mrs Greenwood and 2 members of the public.

C1/09/17 Apologies for Absence

Apologies for absence received from Cllr Ms Blair and Cllr Miss Hutchinson in respect of this meeting.

ACTION

Clerk

C2/09/17 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council. Cllr Mrs Dixon – Dougherty declared a personal interest in any items on the agenda that relate to the Environment Agency. Cllr Chalmers advised that he had a pecuniary interest in agenda item 17 and would leave the meeting prior to its discussion. Cllr Curley declared a personal interest that should the Oaklea Trust's interest in Edenside be discussed he was assisting them. *Register of Interests: Councillors are reminded of the need to update their register of interests.*

Clerk

C3/09/17 Minutes

Council

It was **RESOLVED** to authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 19th July 2017** as a true and accurate record and the Council to approve any resolutions.

Cllr Connell

It was **RESOLVED** to authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 23rd August 2017** as a true and accurate record and the Council to approve any resolutions.

Cllr Connell

Committees

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Staffing Committee** held on **Monday 23rd August 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Mrs Anderton

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 11th September 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Chalmers

It was **RESOLVED** to authorise the Vice Chairman of the Committee to sign the minutes of the **Planning & General Purpose Committee** held on **Monday 11th September 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Hayes

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 11th September 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Dougherty

C4/09/17 Questions to be received from the public.

There were no questions received from the public. Cllr Chalmers introduced Mandy Morland who had

recently been appointed as Appleby Emergency Response Groups (AERG) Project Officer.

C5/09/17 Police Report

It was **RESOLVED** to receive and note the Police's written report. Cllr F Potts asked why there was no Police representative present and stated that it had been sometime since they attended a Council Meeting. The Clerk advised that they try to attend once a quarter.

C6/09/17 County and District Councillor's Reports.

County

It was **RESOLVED** to receive and note Cumbria County Councillor Connell's written report. Cllr Connell advised that works to repair and repoint the masonry of St Lawrence's Bridge together with filling scour underneath the bridge was in progress. He advised that he would contact officers for a progress update regarding the works to the footpath through Holme Farm Wood. Cllr Connell advised that Eden District Council had received an expression of interest from Oaklea Trust for Edenside and that the hope was to develop care for the elderly and perhaps sheltered accommodation. Cllr H Potts stated that he had spoken to the County Council's solicitor and they were still able to talk to other interested parties. Cllr Hayes advised that in future AERG would be able to assist with communication for thing like the bridge works. Cllr Mrs Greenwood advised that there were rumours that funding for extra care was going to be cut. Cllr Connell stated that he had no knowledge of this. The overgrown hedge at Back Lane was discussed and it was thought that this was the responsibility of Story Homes.

District

It was **RESOLVED** to receive and note Eden District Councillors Connell's and Greenwood's written report. Cllr Mrs Greenwood stated that the speed ramp had been installed at the entrance to Broad Close Car Park however it was possible when the spaces near the entrance were empty to drive round it. She also advised that she had received numerous complaints about dog fouling on the football field. A solution would be to have a dog exclusion zone but this would mean fencing being installed for which there was no available funding. Cllr Mrs Greenwood advised that a leaflet with details of the Heritage Action Zone had now been produced and was available from the Tourist Information Centre and that Adrian Banford was planning several drop in sessions over the next two weeks. She said that she had received positive feedback with regard to the cleanliness of the toilets. The new Chief Executive Officer of Cumbria County Council, Katherine Fairclough had visited the town on Friday 1st September 2017. Cllr Connell advised that he felt there would be considerable objection to any suggestion of fencing off the football field and he hoped that the recent reseeding work had now resolved previous issues. Cllr H Potts advised that the same complaints about dog fouling on the football field go back to Audrey Wappett's time on the Council, over 40 years ago. Cllr Mrs Anderton asked about the adjustment of the cubicle sizes in the ladies toilets in Market Arcade. Cllr Mrs Greenwood said she would chase progress.

Cllr Mrs Greenwood

C7/09/17 Mayors Report

Cllr Connell advised the Council of Cllr Mrs Kendall's recent resignation. He thanked her for her energy and dedication. It was agreed that a letter of appreciation be sent from the Council. He advised that he had attended the Heritage Centre open day on Saturday 2nd September 2017 and Westmorland County Show on Thursday 14th September 2017. The deputy Mayor and Cllr Dougherty had attended Kendal Torchlight Procession on Friday 15th September 2017 had had thoroughly enjoyed the occasion. Cllr H Potts advised that he would be happy to help progress the skate park. Cllr Connell advised that the Miller Riches Trust had small grants of £75 available to needy spinsters and widows of Westmorland. The deadline for application is Friday 27th October 2017.

Clerk

C8/09/17 Clerks Report

The Clerk advised that it was hoped that planning permission for the Cloisters flood resilience works would be granted shortly. Appleby Rotary Club had done a fantastic job cleaning the ceiling of the Cloisters and were also going to paint the ceiling with anti-graffiti paint provided by the Council. Cllr Connell said that the Rotary Club do a huge amount for the town and should be thanked for all their efforts.

C9/09/17 Outside Body Reports

There were no outside body reports in respect of this meeting.

C10/09/17 Schedule of Payments & Bank Transfers – August 2017

It was **RESOLVED** that the Mayor be authorised to sign the schedule of payments for the month of August 2017, totalling **£13,917.20** This figure includes employee salaries and purchases; and is


Cllr Connell

inclusive of VAT. It was also **RESOLVED** that the Mayor be authorised to sign the transfer of funds for August 2017 totalling **£14,748.03**.

C11/09/17 Conclusion of Audit for year ended 31st March 2017.

It was **RESOLVED** to approve and accept the conclusion of the audit for the year ended 31st March 2017 including noting that there were no matters arising.

C12/09/17 Co-option 2 Vacancies: Appleby Ward

As a by-election had not been called it was **RESOLVED** that the Council would seek to co-opt to fill the 2 casual vacancies in Appleby Ward.

Clerk

C13/09/17 Councillors' reports and items for future agendas

Cllr H Potts expressed concern regarding recent thefts and break ins to commercial premises. It was agreed that the Clerk would contact the Police and ask them to attend the next Council meeting. The Clerk advised that the Police and Crime Commissioner was holding a drop in event in the Public Hall on Wednesday 27th September 2017 between 10am and 12 noon and Councillors should consider attending and raising their concerns directly with him.

Clerk

ALL

C14/09/17 Date of the Next Meeting

Councillors noted that the next **Ordinary Meeting of the Council** will be held on **Wednesday 18th October 2017** at 7pm.

ALL

All meetings of the Council are open to the public and are held in the Moot Hall.

C15/09/17 Exclusion of the Press & Public

Cllr Mrs Anderton proposed and Cllr Rooke seconded the **RESOLUTION** to exclude the Press and Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (admission to Meetings) Act 1960, while the following business was transacted.....

C16/09/17 Minutes

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Staffing Committee** held on **Monday 23rd August 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Mrs Anderton

Cllr Chalmers left the meeting.

C17/09/17 Consideration of Public Hall Heating Improvements

Cllr Connell thanked Cllr H Potts and Cllr Pape for the work they have done in obtaining the quotes for the Public Hall Main Hall Heating System improvements. The detail of the specification and prices were discussed. Cllr Pape proposed that the Council accept the Logic quote. This was seconded by Cllr H Potts. Vote 9 in favour and 2 abstentions.

There being no further business the meeting closed at 8.30pm

AT THE COUNCIL MEETING ON:

WEDNESDAY 18th OCTOBER 2017

THE MAYOR WAS AUTHORISED BY
THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD:

