

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON WEDNESDAY 24TH MAY 2017 at 7.00pm

Present:

Mayor:	Cllr Connell	
Deputy Mayor:	Cllr Mrs Dixon-Dougherty	
Councillors:	Cllr Mrs Anderton	Cllr Mrs Kendall
	Cllr Chalmers	Cllr F Potts
	Cllr Hayes	Cllr Rooke

Also in attendance: Eden District Councillor Mrs Greenwood, Mayor's Chaplain Revd. Roger Collinson and Mace Bearer David Johnson

C1/05/17 Apologies for Absence

Apologies for absence received from Cllr Ms Blair, Cllr Curley, Cllr Dougherty, Cllr Miss Hutchinson, Cllr Pape and Cllr H Potts in respect of this meeting.

C2/05/17 Declarations of Interest

Cllr Connell declared a personal interest in any items on the agenda that relate to Cumbria County Council and Eden District Council. Cllr Mrs Kendall declared a personal interest in any items on the agenda that relate to Eden District Council.

Register of Interests: Councillors are reminded of the need to update their register of interests.

C3/05/17 Minutes

Council

It was **RESOLVED** to authorise the Deputy Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 19th April 2017** as a true and accurate record and the Council to approve any resolutions.

Committees

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 15th May 2017** as a true and accurate record and the Council to approve any recommendations.

It was **RESOLVED** to authorise the Vice Chairman of the Committee to sign the minutes of the **Planning & General Purpose Committee** held on **Monday 15th May 2017** as a true and accurate record and the Council to approve any recommendations.

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 10th April 2017** as a true and accurate record and the Council to approve any recommendations.

C4/05/17 Questions to be received from the public

There were no questions received from the public.

C5/05/17 Police Report

It was **RESOLVED** to receive and note the Police's written report. Cllr Mrs Kendall asked if the arrangements for Garbridge Lane during Appleby Horse Fair had been made known to the public. Cllr Connell assured her that they had. Cllr Kendall also enquired if there would be increased security during Appleby Horse Fair following the attack on Manchester Arena. Cllr Connell advised that the pre-Fair public meeting had taken place just before the Manchester atrocity, but the Police would no doubt be assessing any increased risk.

ACTION

Clerk

Clerk

Cllr Rooke

Cllr Mrs
Dixon-
Dougherty

Cllr Connell

Cllr Mrs
Anderton

County

It was **RESOLVED** to receive and note Cumbria County Councillor Connell's written report. Cllr commented that the last time the Mayor was also County Councillor was when Mrs Audrey Wappett was Mayor. Cllr Connell advised that it was unanimously agreed at Cumbria County Council's meeting on 18th May 2017 that because of the arithmetic of seats held by different groups there will have to be negotiations to determine the administration, and the negotiating position of the groups might be affected by the outcome of the General Election on 8th June. A decision was deferred until the next full Council meeting on 29th June 2017. Cllr Connell advised that he would be having a meeting with County Council officers to raise local issues in the near future. He also commented that the Appleby Horse Fair pre-meeting went well. There were some issues raised regarding traffic flow and that Cumbria Police had said it was all in hand; they also advised that there would be more use of CCTV cameras and drones to make it easier to identify and respond to incidents. Cllr Connell advised that there were still no answers with regard to the 563 Bus Service but he was continuing to working towards achieving an improvement. He said that not only does the lack of a daily service affect employment but people's physical and mental wellbeing were suffering as a result of loss of personal mobility and independence.

District

It was **RESOLVED** to receive and note Cllr Connell's and Cllr Mrs Greenwood's written report. Cllr Mrs Greenwood commented that since her report she had heard from Paul Brunson, EDC officer, who advised that the Butts Shelters were finished apart from glazing which would be done after Appleby Horse Fair. She also stated that the work to Appleby Market Arcade toilets had been done but a complaint had been received regarding the space in the cubicles, because the doors were bigger, making it difficult to manoeuvre. She had been assured this would be investigated.

C7/05/17 Mayor's Report

Cllr Connell thanked the Town Clerk for her help in making the Maymaking ceremony a success. He advised that the Civic Service was also a success and thanked all attendees with a special thank you to the Revd. Roger Collinson and Mrs Alison Taylor for all their assistance. He stated that he was concerned about the future of the uniformed organisations (brownies, guides, beavers and scouts) as they were in need of adult volunteers. He had attended the annual Warcop Liaison Meeting on Wednesday 17th May 2017 where the deregistration of common land was the main topic. The military officers present had not been able to answer the question as to why the MOD had applied for deregistration despite assurances as to the future status of the land given to the commoners when their rights were bought out. The Deputy Mayor and her husband Cllr Dougherty had attended Kendal Town Council's Mayor Making Ceremony which she had thoroughly enjoyed, in particular her meeting with the Mayor of Windermere and his wife who showed a particular interest in Appleby and would like to attend Appleby Carnival. Cllr Mrs Dixon - Dougherty advised she had spoken to Appleby Carnival Committee and they would invite them accordingly. Cllr Connell advised that he had sent a letter of condolence to the Lord Mayor of Manchester with regard to the recent tragedy. He reported that he had been in contact with Eden District Council and Story Homes with the regard to lack of signage on the new estate at Cross Croft and he had been advised that they were in the process of progressing this. He closed by thanking Cllr Pape and his wife for helping out with the Appleby Rotary Vintage Rally on Saturday 13th May by taking over from him to wave the flag to start the cars, as he had to leave early.

C8/05/17 Clerk's Report

The Clerk advised that she had received a letter from Revd. Roger Collinson with regard to Edenside which she would be forwarding for Councillors' perusal. She also stated that a letter on the subject from Mrs Liz Harrison to the Prime Minister had made front page of the Cumberland and Westmorland Herald. She advised that Eden Stonework had done an excellent job with the re paving of the Cloisters and confirmed that the millennium time capsule had not been disturbed and was still in position. The contractors had kindly cleaned the walls cleaned and Appleby Smarter would be varnishing the seats before the fencing is removed. It is hoped that Appleby Rotarians will be able to repaint the ceiling after Appleby Horse Fair. She advised she had spoken to the PCSO's regarding keeping a better eye on the Cloisters after the works are completed. Cllr Hayes asked if appropriate measures were in place for the General Election on the Thursday of Appleby Horse Fair. The Clerk advised arrangements were in place and the Police were aware.

C9/05/17 Annual Report 2016 – 2017

It was **RESOLVED** to approve the Annual Report 2016 – 2017.

C10/05/17 Meeting Dates 2018

It was **RESOLVED** to approve the Meeting Dates for the 2018 calendar year.

C11/05/17 Internal Auditor's Report for 2016 - 2017

It was **RESOLVED** to receive the Internal Auditor's Report for 2016 – 2017.

C12/05/17 Appointment of Internal Auditor for 2017 – 2018

It was **RESOLVED** to appoint Mrs Jean Airey as the Internal Auditor for 2017 – 2018.

C13/05/17 Annual Return Section 1 Annual Governance Statement for the Financial Year Ended 31st March 2017

It was **RESOLVED** to approve the Annual Return Section 1 Annual Governance Statement 2016 - 2017 and authorise the Mayor and Clerk to sign it.

C14/05/17 Annual Return Section 2 Accounting Statement for the Financial Year Ended 31st March 2017

It was **RESOLVED** to approve the Annual Return Section 2 Accounting Statements 2016 -2017 and authorise the Mayor and Clerk to sign it.

C15/05/17 Annual Accounts 2016 – 2017

It was **RESOLVED** to approve the Annual Accounts 2016 – 2017.

C16/05/17 Responsible Financial Officer

It was **RESOLVED** to appoint the Town Clerk as the Responsible Financial Officer for 2017 – 2018.

C17/05/2017 Council Structure, Committee Membership, Working Party Membership and Membership of Outside Bodies

It was **RESOLVED** that Cllr Mrs Anderton would come off the Finance committee and join the Planning & General Purpose Committee. It was also **RESOLVED** Cllr Rooke would step down from the Planning & General Purpose Committee and Cllr Mrs Kendall would remain on the Finance Committee.

C18/05/17 Outside Body Reports

Cllr Mrs Anderton advised she had attended the Royal Garden Party at Buckingham Palace where she had been introduced to HRH The Duke of Edinburgh and had thoroughly enjoyed the experience. Cllr Connell thanked Cllr Mrs Anderton for representing the Council. Cllr Rooke advised he had been to Age Concern's AGM on Friday 12th May 2017. Their income from sales had been hit badly by a period of closure following the floods. They were delighted with the grant from Appleby Flood Relief Fund and said this had helped them greatly.

C19/05/17 Schedule of Payments & Bank Transfers - April 2017

It was **RESOLVED** that the Mayor be authorised to sign the schedule of payments for the month of April 2017, totalling **£11,125.30**. This figure includes employee salaries and purchases; and is inclusive of VAT. It was also **RESOLVED** that the Mayor be authorised to sign the transfer of funds for April 2017 totalling **£5,861.57**.

Cllr Connell

C20/05/17 Approval of Absence

It was **RESOLVED** to approve a period of extended absence by Cllr Ms Blair due to her recent increased care commitments for a period that may be greater than six months in accordance with the Local Government Act 1972 Section 85.

C21/05/17 Councillors' reports and items for future agendas

Cllr Hayes advised that he and Mr Colin Cheyne who is the Chairman of Cumbria in Bloom had visited the entrances to Appleby upon which had found them looking un-kept and that they needed more volunteers to help with the upkeep. He commented that the Cairn at the Burrells entrance was covered by trees and would possibly need moving to the opposite side of the road. The Clerk advised that the cairns were owned Appleby Town Councils, the verges belonged to Cumbria County Council and that the grass cutting was done by Eden District Council. It is hoped that improvement of these landmarks can be made part of the HAZ project. Cllr Mrs Kendall wondered whether some of the Appleby precept might be spent on employing a street cleaner, as is the case in Kirkby Stephen. The Clerk advised Cllr Mrs Kendall the appropriate meeting for this to be discussed would be the November Finance Committee when the budget was considered.

C22/05/17 Date of the Next Meeting

Councillors noted that the next **Ordinary Meeting of the Council** will be held on **Wednesday 21st June 2017 at 7pm.**

ALL

All meetings of the Council are open to the public and are held in the Moot Hall.

There being no further business the meeting closed at 8.10pm

AT THE COUNCIL MEETING ON:

WEDNESDAY 21ST JUNE 2017

THE MAYOR WAS AUTHORISED BY
THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD:



