

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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APPLEBY TOWN COUNCIL MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON WEDNESDAY 22ND MARCH 2017 at 7.00pm

Present:

Mayor:	Cllr Pape	
Deputy Mayor:	Cllr Rooke	
Councillors:	Cllr Mrs Anderton	Cllr Hayes
	Cllr Ms Blair	Cllr Miss Hutchinson
	Cllr Chalmers	Cllr F Potts
	Cllr Connell	Cllr H Potts
	Cllr Mrs Dixon-Dougherty	Cllr Mrs Kendall
	Cllr Dougherty	

Also in attendance: Cumbria County Councillor Martin Stephenson, Mace Bearer David Johnson

C1/03/17 Apologies for Absence

There were no apologies for absence received in respect of this meeting.

ACTION
Clerk

C2/03/17 Declarations of Interest

Cllr Connell and Cllr Mrs Kendall declared a personal interest in any items on the agenda that relate to Eden District Council.

Register of Interests: Councillors are reminded of the need to update their register of interests.

Clerk

C3/03/17 Minutes

Council

It was **RESOLVED** to authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 22nd February 2017** as a true and accurate record and the Council to approve any resolutions.

Cllr Pape

Committees

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Planning & General Purpose Committee** held on **Monday 13th February 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Miss Hutchinson

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 13th March 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Mrs Dixon-Dougherty

It was **RESOLVED** to authorise the Vice Chairman of the Committee to sign the minutes of the **Planning & General Purpose Committee** held on **Monday 13th March 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Connell

It was **RESOLVED** to authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 13th March 2017** as a true and accurate record and the Council to approve any recommendations.

Cllr Mrs Anderton

C4/03/17 Questions to be received from the public

Cllr H Potts welcomed some young members of the community who put forward their ideas for a skate park and presented a petition. Oliver Watson who spoke on behalf of the group said that a skate park would provide an activity for young people, helping keep them off the streets and give them a healthier and more active lifestyle. He was supported by fellow enthusiasts Charlie Witterick, Jack Hullock, Nathan Clifford & Haydn Witterick. Cllr Pape said he understood the benefits of such a facility and advised that the matter would be fully discussed at the next Planning & General Purpose meeting.

C5/03/17 Police Report

It was **RESOLVED** to receive and note the Police's written report. Sgt Andy Milburn introduced himself and advised that all matters relating to Appleby Horse Fair would be undertaken as in previous years. Cllr Mrs Anderton was advised that the Horse Fair meetings will continue as usual.

PCSO Joel Larmour stated that he had done a joint patrol with the Community Wardens and that this was well received and will be monitored in the future. Cllr Pape stated that recent correspondence received from the Community Wardens indicated that they will be highlighting dog fouling with a water based chalk spray paint.

C6/03/17 County and District Councillors Reports'

County

It was **RESOLVED** to receive and note Cumbria County Councillor Stephenson's written report. Cllr Stephenson advised that the 40mph speed limit at Bongate was now complete. He also advised that the works to stabilise the railway embankment and replace the railings had been delayed due to various services needing to be relocated may not start until after June. Cllr Stephenson also reported that there will be resurfacing works on the B6542 Long Marton Road to the bottom of Battlebarrow which will be starting in April with some work done at night. Phase 2 will be to resurface Bongate to The Royal Oak but no dates were available for this work. Cllr Stephenson reported that as part of the Integrated Care in the Community programme Cumbria Fire and Rescue Service are promoting home visits to advise residents of fire risks and hazards, these visits have been well received. Cllr Mrs Anderton enquired about the new 4G communication system and was assured by Cllr Stephenson that it would be widely available. The County Council have launched a new online highways fault reporting system where it is easier to report faults and track their status. <http://www.cumbria.gov.uk/roads-transport/highways-pavements/reporting-problem-on-highway/WDM/default.asp>

District

It was **RESOLVED** to receive and note Cllr Connell's written report. Cllr Connell advised that the next Devolution of Services Working Party will be held on Monday 27th March 2017. Cllr Mrs Kendall stated that Penrith Town Council's takeover of devolved assets would be on a staged basis and she has asked the Executive Member to confirm that this would apply to other Town Council's specifying Alston, Kirkby Stephen and Appleby to which he replied in the affirmative. It was noted that Eden District Council intend to withdraw funding for Market Arcade toilets from 1st April 2018 and that the grant to support the Tourist Information Centre of £6,000 would be maintained for the next financial year.

C7/03/17 Mayor's Report

Cllr Pape advised that the Senior Citizens' Lunch had been a great success and he thanked Cllr Connell for his entertainment and fellow Councillors for their donations and help on the day, it had been a very enjoyable afternoon. He also advised that he and the Mayoress had been pleased to open the new Walkers Funeral Directors business in Chapel Street. They had also attended the Heritage Action Zone launch in the Moot Hall, where a very interesting talk was given by Historic England, followed by interviews with the BBC, ITV and the local press. He also thanked the young lady who represented Lady Anne Clifford in medieval costume.

C8/03/17 Nominations for Mayor for the Civic Year commencing May 2017

Cllr H Potts thanked Cllr Pape on behalf of the Council for his time as Mayor and asked him if he wished to continue for the next Civic Year. Cllr Pape replied that whilst he had enjoyed his time as Mayor, due to other commitments he did not wish to continue. Cllr H Potts proposed Cllr Rooke should be the next Mayor following his long service on the Council. Cllr Rooke thanked Cllr H Potts but declined the offer for health reasons. Cllr H Potts then proposed Cllr Connell who replied he was very sad that Cllr Rooke couldn't stand this year but would willingly accept the position and this was seconded by Cllr Rooke and was unanimously agreed. Cllr H Potts and Cllr Connell both commented that a few moments should be taken to remember the late Cllr Morgan who would have been the ideal candidate. It was **RESOLVED** that Cllr Connell be Mayor Elect for the next Civic Year. Cllr Connell thanked the Council for their support and said that he was looking forward to being Mayor.

C9/03/17 Clerk's Report

It was **RESOLVED** to receive and note the Clerk's written report. The Clerk highlighted that there were 3 seats available for election 1 Bongate and 2 Appleby. The election will be held in conjunction with the County Council election on Thursday 4th May 2017. The Clerk also advised that the Council was entering a period of "Purdah". Pre-election restrictions now apply and local councils are required to take particular care over publicity to ensure that communications are balanced and without bias and that there is no support for any particular party or individual seeking election.

Cllr Mrs Anderton has been invited by Cumbria Association of Local Councils to attend a Garden Party at

Buckingham Palace on Tuesday 23rd May 2017, also Cllr Mrs Anderton was presented with a Community Service award by Appleby Rotary Club for recognition of her work during the floods.

The Clerk advised that on Thursday 6th April 2017 there will be a media launch for Appleby Tourist Information Centre's new website, www.visitappleby.com. A large banner will be displayed outside the Moot Hall to publicise the website.

Cllr Hayes expressed concern regarding The Ministry of Defence's proposals for common land at Murton & Hilton, Cllr Stephenson stated that as far as he was aware nothing would change regarding public rights of way and that it was more to do with the extinguishing of commoners rights. Cllr Connell advised he was investigating this matter further.

C10/03/17 Outside Body Reports

Cllr H Potts advised he had attended a meeting of Appleby Together which was a successful meeting, with a number of matters relating to Edenside being discussed. Cllr Pape is to attend the next meeting. Cllr Chalmers advised that the Appleby Emergency Response Group (AERG) was now formally constituted and has opened a bank account. The Committee's officers are: Chair – Jim Chalmers, Vice Chair – Fred Potts, Secretary – Amanda Wallbank and Treasurer – Sally Ewbank. They hope to hold a meeting in May for volunteers to attend and sign up. Cllr Chalmers advised he had attended a course for Task Management which would help point them in the right direction.

C11/03/17 Schedule of Payments & Bank Transfers - February 2017

It was **RESOLVED** that the Mayor be authorised to sign the schedule of payments for the month of February 2017, totalling **£12,223.30**. This figure includes employee salaries and purchases; and is inclusive of VAT. It was also **RESOLVED** that the Mayor be authorised to sign the transfer of funds for February 2017 totalling **£7,441.72**.

Cllr Pape

C12/03/2017 Council Documents

It was **RESOLVED** to approve the following Council documents for use and publication for 2017:

Cllr Pape

- Financial Regulations 2017
- Risk Assessment 2017 – 2018
- Asset Register 2017
- Standing Orders 2017
- Health and Safety Risk Assessment 2017 – 2018

C13/03/17 Councillors' reports and items for future agendas

Cllr Rooke advised that he had been successful in locating a supplier for Past Mayors badges and was following up his enquiry. He also advised that several items of historical interest had been donated to the Moot Hall anonymously and he was in the process of transcribing these items and will return to Council with a fuller report when experts have validated the items.

C14/03/17 Date of the Next Meeting

Councillors noted that the **Ordinary Meeting of the Council** will be held on **Wednesday 19th April 2017 at 7pm**. The **Town Meeting** will be held on **Wednesday 26th April 2017 at 7pm**.

ALL

All meetings of the Council are open to the public and are held in the Moot Hall.

There being no further business the meeting closed at 8.20pm

AT THE COUNCIL MEETING ON:

WEDNESDAY 19TH APRIL 2017

THE MAYOR WAS AUTHORISED BY
THE COUNCIL TO SIGN THESE MINUTES TO
CONFIRM THEIR BEING AN ACCURATE RECORD:

