

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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## PROPERTY COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 13<sup>TH</sup> MARCH 2017 at 8.00 pm

### Present:

Cllr Mrs Anderton (Chair)  
Cllr Ms Blair  
Cllr Connell  
Cllr Dougherty (Vice Chair)  
Cllr Mrs Kendall  
Cllr Pape (*Mayor ex officio*)

### Also in attendance:

Cllr Chalmers

### PR1/03/17 Apologies for Absence

Apologies for absence were received from Cllr Rooke in respect of this meeting.

### PR2/03/17 Declarations of Interest

Cllr Connell and Cllr Mrs Kendall declared a personal interest with regard to any agenda items relating to Eden district Council.

### PR3/03/17 Appleby Remote Cinema: Installation of Cinema Screen and Projector in the Public Hall

The Clerk presented an update regarding the installation of the Cinema Screen in the Public Hall by Appleby Remote Cinema. The funding is now in place for the installation of the screen, further funding will need to be acquired for the purchase of a projector. It is hoped that the works would be carried out in the next few weeks. It was **RECOMMENDED** that an agreement be drafted between the Council and the Remote Cinema group to determine terms and conditions.

### PR4/03/17 Actions from the Previous Minutes

An application to Eden District Council for a Property Level Flood Resilience Grant for the Cloisters to install flood gates is yet to be submitted.

The Clerk to contact Eden District Council's new Planning Officer regarding relay the paving in the Cloisters on concrete rather than sand as previously advised.

### PR5/03/17 Chairman's Report

There was no Chairman's Report in respect of this meeting.

### PR6/03/17 Moot Hall: Condition Survey + Stage One Outline Repair Proposals

The Clerk advised that a pdf version of the body of the report had been sent to all Councillors; however, due to file size it was not possible to forward the appendices. Two hard copies of the report including the appendices are available at the Moot Hall. The Report together with an estimate of costs has been submitted to Historic England for inclusion in the Delivery Plan for the Heritage Action Zone.

### PR7/03/17 Dowpitts Wood: Survey, Risk Assessment and Management Plan

ACTION

Clerk

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The Clerk advised that a revised estimate had been received from ARBMap that fell below the previously agreed limit of £2,500 for the tagging, survey, risk assessment and management plan for the woods. It was **RECOMMENDED** that the Clerk instruct the works to be undertaken.

Clerk

**PR8/03/17 Fair Hill: New Fair Licence 2017**

It was **RECOMMENDED** that the New Fair Licence 2017 be approved for use.

**PR9/03/17 Fair Hill: Grazing Licence 2017 - 2018**

It was **RECOMMENDED** that the Grazing Licence 2017 – 2018 be approved for use.

**PR5/03/17 Councillors' reports and items for future agendas**

Cllr Mrs Anderton asked if further consideration had been given to the provision of a seat in memory of Cllr Morgan. The Clerk advised that the intention was for a custom made seat to be installed adjacent to the curved entrance to the Moot Hall; however, this may need to be reconsidered as works to the Moot Hall will cause a considerable delay.

**PR6/03/17 Date of the Next Meeting**

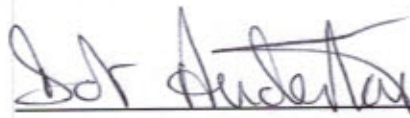
Councillors noted that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 10<sup>th</sup> April 2017 at 7.45pm** (or upon the rising of the Planning and General Purpose Committee).

ALL

**There being no further business the meeting closed at 8.30pm.**

AT THE COUNCIL MEETING ON: **WEDNESDAY 22<sup>ND</sup> MARCH 2017**

THE COMMITTEE CHAIRMAN WAS AUTHORISED BY THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM THEIR BEING A TRUE AND ACCURATE RECORD:



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