

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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CA16 6YB

## PLANNING AND GENERAL PURPOSE COMMITTEE MINUTES FOR THE MEETING HELD IN THE MOOT HALL ON MONDAY 11<sup>TH</sup> SEPTEMBER 2017 at 6.55pm

### Present:

Cllr Mrs Anderton  
Cllr Chalmers  
Cllr Connell (*Mayor ex officio*)  
Cllr Mrs Dixon-Dougherty  
Cllr Dougherty  
Cllr Miss Hutchinson (**Chair**)  
Cllr Hayes (*Vice Chair*)  
Cllr Pape

### Also in attendance:

Cllr Curley  
Cllr F Potts  
Cllr H Potts  
Cllr Rooke

### P1/09/17 Apologies for Absence

Apologies for absence received from Cllr Ms Blair in respect of this meeting.

**ACTION**  
**Clerk**

### P2/09/17 Declarations of Interest

Cllr Connell declared a personal interest in relation to any item on the agenda that relates to Eden District Council and Cumbria County Council. Cllr Mrs Dixon-Dougherty declared a personal interest in relation to any item on the agenda that relates to the Environment Agency.

### P3/09/17 Actions from the Previous Minutes

There were no outstanding actions from the previous minutes in respect of this meeting.

### P4/09/17 Planning Applications

None received.

**Clerk**

### P5/09/17 Planning Decisions

The Committee noted the planning decisions listed below.

#### 17/0492

Listed Building Approval  
4 Howgate Foot, The Sands CA16 6XP  
Listed building consent for the addition of floodgate to front and replacement of timber rear door with composite flood door  
FS Potts & Son

#### 17/0667

Non-Material Amend Approval  
Unit 1 Cross Croft Industrial Estate, CA16 6HX  
Non material amendment comprising of addition of 2 no personnel doors to rear and 2 no windows first floor NE elevation attached to approval 15/0120  
Mr M Dinsdale

#### 17/0657

Tree Works CA Approved  
The Limes, 54 Boroughgate, CA16 6XG  
T1, T2, T3 Cypress: fell trees; T4 Flowering Cherry: fell tree; All overgrown for site, potential damage to adjacent building; Appleby Conservation Area  
Mr John Ashman

#### 17/0515

Listed Building Approval  
Grapes Inn, The Sands, CA16 6XR  
Listed building consent for the replacement of 3 timber doors with composite flood doors  
FS Potts & Son

#### 17/0569

Listed Building Approval  
Store at Howgate, The Sands, Bongate, CA16 6HW  
Listed building consent for replacement of 3 timber doors with composite flood doors  
Mr Potts

#### **P6/09/17 Chairman's report**

There was no Chairman's Report in respect of this meeting.

#### **P7/09/17 Heritage Action Zone**

Mr Adrian Banford introduced himself as the new HAZ Project Officer and explained his job roll for the next five years. Appleby was one of only 10 locations chosen national to be a Heritage Action Zone and the only one in the North West. He explained the various elements of the project which include: a review of the listings on all the listed buildings in the Conservation Area and the development of a conservation management plan, specific projects such as The Keep, The Moot Hall and the church railings; and a scheme to assist with small grants (match funded) for building repairs / maintenance.

#### **P8/09/17 Outside Bodies Membership**

The Clerk advised that due to Cllr Mrs Kendall's resignation a position as the Council's representative on the Eden Association of Local Council's had arisen. It was **RECOMMENDED** that Cllr Hayes take the position to which he agreed.

#### **P9/09/17 Councillors' reports and items for future agendas**

Cllr Connell advised that the matter concerning the footpath crossing the Carlisle to Settle Railway line adjacent to Storey Homes was not fully resolved. Following a ruling at the High Court the Planning Inspectorate has been instructed to reopen the enquiry as it has been ruled that the evidence given at the original enquiry was insufficient. Cllr Rooke advised that the Heritage Open Days weekend had been a success and that figures were up on last year, he thanked the Tourist Information Centre staff & the Councillors who volunteered including Cllr Pape's wife, Jennifer, for all their help. Cllr Mrs Anderton thanked Cllr Rooke for all his help with this and was supported by all Councillors. Cllr Pape commented that it was nice to meet some distant relatives of Cllr Rooke's who had come from Australia. Cllr Rooke advised that Peter Whiting had gifted a copy of the original council seal and it was agreed that a letter of thanks be sent. Cllr Hayes reported that Colin Cheyne who had been kindly volunteering to cut the grass at the entrances to Appleby was unable to continue. The Council would like to thank him for all his hard work. The Clerk advised Appleby Smarter would possibly be able to take over this roll. Cllr Hayes also advised that he had been involved in a survey with regard to the physical wellbeing of Appleby's elderly residents and that Helen Aitken from ACT had asked if the Council would be willing to assist with a pilot scheme. It was **RECOMMENDED** that Cllr Hayes continue his involvement subject to the limited resources the Council could offer.

#### **P10/0/17 Date of the Next Meeting**

Councillors noted that the next meeting of the Planning and General Purpose Committee would be held in the Moot Hall on **Monday 9<sup>th</sup> October 2017 at 7.15pm** or upon the rising of the Finance Committee.

**ALL**

**There being no further business the meeting closed at 7.25pm.**

*Vice*

AT THE COUNCIL MEETING ON: **WEDNESDAY 20<sup>TH</sup> SEPTEMBER 2017**  
THE COMMITTEE CHAIRMAN WAS AUTHORISED BY  
THE COMMITTEE TO SIGN THESE MINUTES TO CONFIRM  
THEIR BEING A TRUE AND ACCURATE RECORD:

