

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
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Cumbria
CA16 6YB

13th April 2017

Dear Councillor,

Notice is hereby given and you are summoned to attend the ordinary meeting of **Appleby-in-Westmorland Town Council** to be held on **WEDNESDAY 19TH APRIL 2017** at **7pm** in the Moot Hall. Please let me know if you are unable to attend.

Members of the Public and Press are invited to attend.

Yours sincerely,

Caroline Dodgeon - Town Clerk

A G E N D A

1. **Apologies for Absence**

To receive and note any apologies for absence.

2. **Declarations of interest**

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. **Minutes**

Council

To authorise the Mayor to sign the minutes of the **Ordinary Meeting of the Council** held on **Wednesday 22nd March 2017** as a true and accurate record and approve any recommendations. *(Report 1: attached)*

Committees

To approve and authorise the Chairman of the Committee to sign the minutes of the **Finance Committee** held on **Monday 10th April 2017** as a true and accurate record and the Council to approve any recommendations. *(Report 2: to follow)*

To approve and authorise the Chairman of the Committee to sign the minutes of the **Planning & General Purpose Committee** held on **Monday 10th April 2017** as a true and accurate record. *(Report 3: to follow)*

To approve and authorise the Chairman of the Committee to sign the minutes of the **Property Committee** held on **Monday 10th April 2017** as a true and accurate record. *(Report 4: to follow)*

4. **Questions to be received from the public**

To receive and note any questions from members of the public present. *(duration: 15 minutes allowed)*

5. **Police Report**

To receive and note a report from any Police Officer present. *(Report 5: attached)*

6. **County and District Councillors' Reports**

To receive and note reports from **County** and **District Councillors** present. *(Report 6: attached & 7: to follow)*

7. **Mayor's Report**

To receive and note the Mayor's Report and answer any Councillors' questions.

8. **Clerk's Report**

To receive and note the Clerk's Report and answer any Councillors' questions. *(Report 8: to follow)*

9. Outside Body Reports

To receive and note reports from Councillors who represent the Council on outside bodies.

10. Schedule of Payments & Bank Transfers – March 2017

To authorise the Mayor to sign the schedule for payments (bills & salaries) and bank transfers for the month of March 2017. (*Report 9: attached*)

11. Direct Debit and Regular Payments 2017 – 2018

To authorise the Mayor to sign the Direct Debit and Regular Payment schedules for 2017 – 2018. (*Report 10: attached*)

12. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (Councillors are reminded that this is not an opportunity for debate or decision making.)

13. Date of the Next Meeting

To note that the **Town Meeting** will be held on **Wednesday 26th April 2017 at 7pm**. The **Annual Meeting** will be held on **Wednesday 10th May 2017 at 12 noon**. The **Civic Service** will be held on **Sunday 14th May 2017 at 10.45am at St Lawrence's Church**. The next **Ordinary Meeting of the Council** will be held on **Wednesday 24th May 2017 at 7pm**.

For the attention of all Councillors:-

Mayor :

Cllr Pape

Deputy Mayor:

Cllr Rooke

Councillors:

Cllr Mrs Anderton

Cllr Dougherty

Cllr Ms Blair

Cllr Hayes

Cllr Chalmers

Cllr Miss Hutchinson

Cllr Connell

Cllr Mrs Kendall

Cllr Curley

Cllr F Potts

Cllr Mrs Dixon-Dougherty

Cllr H Potts