

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

Caroline Dodgeon : Town Clerk  
Telephone : 017683 51177  
Email: clerk@applebytown.org.uk  
Facebook: Appleby-in-Westmorland  
Twitter: @applebycouncil



www.applebytown.org.uk

Town Clerk's Office  
Moot Hall  
Boroughgate  
Appleby-in-Westmorland  
Cumbria  
CA16 6YB

22<sup>nd</sup> September 2017

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Staffing Committee** to be held in the Moot Hall on **WEDNESDAY 4TH OCTOBER 2017 at 5.00PM.**

Members of the Public and Press are invited to attend.

Yours sincerely

A handwritten signature in blue ink that reads "Caroline Dodgeon".

Caroline Dodgeon - Town Clerk

## A G E N D A

### 1. Apologies for Absence

To receive and note any apologies for absence.

### 2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct

### 3. Date of the Next Meeting

To agree the date of the next meeting of the Staffing Committee.

### 4. Exclusion of the Press and Public

To consider whether to exclude the Press and the Public from the meeting, in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, while the following business be transacted.....

### 5. Review of Salaries

To discuss ongoing staffing matters & review salaries.

### 6. New Post

To discuss the employment of a Property & Services Manager.

For the attention of all members of the Staffing Committee:-

<b>Chairman:</b>	Cllr Mrs Anderton
<b>Vice Chairman:</b>	Cllr Miss Hutchinson
<b>Councillors</b>	Cllr Ms Blair
	Cllr Connell
	Cllr Rooke

Copies to all remaining members of the Council for information.