

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
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5th September 2017

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Property Committee** to be held in the Moot Hall on **MONDAY 11th SEPTEMBER 2017** at **7.45pm** or at the rising of the Planning and General Purpose Committee.

Members of the Public and Press are invited to attend.

Yours sincerely

Handwritten signature of Caroline Dodgeon in blue ink.

Caroline Dodgeon - Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting. (*Report 1: attached*)

4. Chairman's Report

To receive the **Chairman's Report** and answer any Councillors' questions.

5. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

6. Moot Hall – Heritage Action Zone Project

To receive an update from Adrian Banford, Programme Manager, regarding the next steps in progress the works to the Moot Hall as part of the Heritage Action Zone project.

7. Public Hall Heating Improvements

To receive an update on the options for the improvement of the Public Hall heating system in the main hall and make any recommendations to Council.

8. Date of the Next Meeting

To note that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 9TH October 2017** at **7.45pm** (*or upon the rising of the Planning and General Purpose Committee*).

For the attention of all members of the Property Committee:-

Chairman: Cllr Dougherty
Vice Chairman: Cllr Mrs Anderton
Councillors: Cllr Ms Blair
Cllr Connell (Mayor Ex Officio)
Cllr Mrs Dixon – Dougherty (Deputy Mayor Ex Officio)
Cllr Pape
Cllr F Potts
Cllr H Potts

Copies to all remaining members of the Council for information