

# APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office  
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CA16 6YB

7<sup>th</sup> November 2017

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Property Committee** to be held in the Moot Hall on **MONDAY 13<sup>th</sup> NOVEMBER 2017** at **7.45pm** or at the rising of the Planning and General Purpose Committee.

Members of the Public and Press are invited to attend.

Yours sincerely

Caroline Dodgeon - Town Clerk

## A G E N D A

### 1. Apologies for Absence

To receive and note apologies for absence.

### 2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

### 3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting. (*Report 1: attached*)

### 4. Chairman's Report

To receive the **Chairman's Report** and answer any Councillors' questions.

### 5. Cloisters

To receive an update following Blackett-Ord Conservation Architecture and Engineering's survey of the crenulations on the Cloisters and make any recommendations to Council.

### 6. Public Hall: Heating Works

To receive an update on the progress of the Public Hall heating works and make any recommendations to Council.

### 7. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

### 8. Date of the Next Meeting

To note that the next meeting of the Property Committee will be held in the Moot Hall on **Monday 11<sup>TH</sup> December 2017** at **7.45pm** (*or upon the rising of the Planning and General Purpose Committee*).

For the attention of all members of the Property Committee:-

<b>Chairman:</b>	Cllr Dougherty
<b>Vice Chairman:</b>	Cllr Mrs Anderton
<b>Councillors:</b>	Cllr Ms Blair
	Cllr Connell (Mayor Ex Officio)
	Cllr Mrs Dixon – Dougherty (Deputy Mayor Ex Officio)
	Cllr Pape
	Cllr F Potts
	Cllr H Potts

Copies to all remaining members of the Council for information