

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
Boroughgate
Appleby-in-Westmorland
Cumbria
CA16 6YB

3rd January 2017

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Planning and General Purpose Committee** to be held in the Moot Hall on **MONDAY 9th JANUARY 2017** at **7.15pm** or upon the rising of the Finance Committee.

Members of the Public and Press are invited to attend.

Yours sincerely,

Caroline Dodgeon - Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct.

3. Actions from the Previous Minutes

To review and provide an update regarding the actions detailed in the minutes of the last meeting. (*Report 1: attached*)

4. Planning Applications

Under Eden District Council's (EDC's) consultation process, to consider the following Planning Applications plus any late arrivals, in order to prepare, under delegated authority, a response from Council:

[16/1072](#)

Fell Horse Chestnut tree (T11) due to weeping canker / dangerous state; Confirmed by site visit from Arboriculturist 08/12/16; Tree Preservation Order No 84, 1997, Battlebarrow, Appleby
Battlebarrow House, Battlebarrow, CA16 6XT
Dr Christopher Taylor

5. Planning Decisions

None received.

6. Chairman's Report

To receive any **Chairman's Report** and answer any Councillors' questions.

7. Council's Policies

To consider and make any recommendations to Council with regard to the approval and adoption of the following policies for 2017:

- Health and Safety (*Report 2: attached*)
- Data Protection (*Report 3: attached*)
- Freedom of Information (*Report 4: attached*)
- Equality and Diversity (*Report 5: attached*)
- Media (*Report 6: attached*)
- Community Engagement (*Report 7: attached*)

8. Royal Garden Party Nominations

To consider nominations to Cumbria Association of Local Councils of past Mayors to attend a Royal Garden Party at Buckingham Palace on Tuesday 23rd May 2017 and make any recommendations to Council. (*Report 8: attached*)

9. Appleby-in-Westmorland: A Response to the Flood Investigation Report by Darren Rogers

To consider "Appleby-in-Westmorland: A Response to the Flood Investigation Report by Darren Rogers" and determine an appropriate response or other actions as required and make any recommendations to Council. (*Report 9: attached*)

10. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (*Councillors are reminded that this is not an opportunity for debate or decision making.*)

11. Next Meeting

To note that the next meeting of the Planning & General Purpose Committee will be held in the Moot Hall on **Monday 13th February 2017 at 7.15pm** (*or upon the rising of the Finance Committee*).

For the attention of all members of the Planning & General Purpose Committee:-

Chairman:	Cllr Miss Hutchinson
Vice Chairman:	Cllr Connell
Councillors:	Cllr Ms Blair
	Cllr Chalmers
	Cllr Dougherty
	Cllr Hayes
	Cllr Pape (Mayor Ex Officio)
	Cllr Rooke (Deputy Mayor Ex Officio)
	Cllr Smith

Copies to all remaining members of the Council for information.