

APPLEBY-IN-WESTMORLAND TOWN COUNCIL

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Town Clerk's Office
Moot Hall
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Cumbria
CA16 6YB

9th May 2017

Dear Councillor,

Notice is hereby given and you are summoned to attend the meeting of Appleby-in-Westmorland Town Council's **Finance Committee** to be held in the Moot Hall on **MONDAY 15th MAY 2017** at **6.45pm**.

Members of the Public and Press are invited to attend.

Yours sincerely

Caroline Dodgeon - Town Clerk

A G E N D A

1. Apologies for Absence

To receive and note any apologies for absence.

2. Declarations of interest

Members to give notice of any disclosable pecuniary interest, other registrable interest or any other interest and the nature of that interest in relation to any item on the agenda in accordance with the adopted code of conduct

3. Actions from the Previous Minutes

To provide an update regarding the actions detailed in the minutes of the last meeting. *(Report 1: attached)*

4. Chairman's Report

To receive any **Chairman's Report** and answer any Councillors' questions.

5. Management Accounts

To receive the Management Accounts and any Finance Report for April 2017 and prepare any recommendations for Council. *(Report 2 attached & 3: to follow)*

6. Review of Banking Arrangements and Signatories

To review banking arrangements and signatories for the financial year 2017 – 2018 and make any recommendations to Council. *(Report 4: to follow)*

7. Internal Auditor's Report for 2016 - 2017

To receive and consider the Internal Auditor's Report, and make any recommendations to Council. *(Report 4: to follow)*

8. Annual Return for the Financial Year Ended 31st March 2017

To consider the Annual Return Section 1 Annual Governance Statement 2016 - 2017 and prepare any recommendations for Council. To consider the Annual Return Section 2 Accounting Statements 2016 - 2017 and prepare and recommendations for Council *(Report 5: to follow)*

9. Annual Accounts 2016 – 2017

To consider the Annual Accounts and prepare any recommendations for Council. *(Report 6: attached)*

10. Councillors' reports and items for future agendas

Councillors' to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *(Councillors are reminded that this is not an opportunity for debate or decision making.)*

11. Date of the Next Meeting

To note that the next meeting of the Finance Committee will be held in the Moot Hall on **Monday 12th June 2017** at **6.45pm**.

For the attention of all members of the Finance Committee:-

Chairman: Cllr Mrs Dixon - Dougherty
Vice Chairman: Cllr Chalmers
Councillors Cllr Mrs Anderton
Cllr Ms Blair
Cllr Mrs Kendall
Cllr Pape (Mayor Ex Officio)
Cllr F Potts
Cllr H Potts
Cllr Rooke (Deputy Mayor Ex Officio)

Copies to all remaining members of the Council for information.